



St Nicholas Catholic Primary School (Academy)
Part 1 Minutes of Full Governors Meeting

Date	Wednesday 9 th December 2015	Time	6pm in School
Governor Attendees:			
Name	Type of Governor	Present	Apologies
Amelia Harding	Staff	Y	
Angela Bosley	Foundation	Y	
Angela Folland	Headteacher	Y	
David Greenstreet	Foundation	N	Y
Huw Hadden	Staff	N	Y
Frankie Phillips	Foundation	Y	
Mnsgr Harry Doyle	Foundation	Y	
Jane Wardle	Foundation	Y	
Julian Strong	Foundation	Y	
Lata Ramoutar	Associate	Y	
Lisa Thomas	Community	N	
Luke Robinson		N	Y
Michelle Johnson	Foundation	Y	
Ola Godbeer	Foundation	N	Y
Paul Varghese	Associate	N	
Rachel Sparks	Foundation	Y	
Other Attendees		Present	Apologies
Ali Brocksom	Clerk to Governors	Y	

Agenda Ref	Minute Ref: 2015/16	Detail	Info Decision Question Action
1.	21.	The meeting opened with a prayer	
2.	22.	Apologies & Declarations of Interest There were apologies from DG, HH, PV, LT and LR. Their absence was sanctioned . There were no declarations of interest	D
3.	23.	Agreement of Part 1 minutes of meeting held 21st October 2015 The minutes were agreed and signed.	D
4.	24.	RAISE ONLINE - Evaluation A detailed evaluation was given (attached) Main points discussed:	

		<ul style="list-style-type: none"> • Maths - APS has risen year on year over the last 3 years – highest APS (29) • Reading – APS stayed around 28/9 • Writing APS – 26.9 – lower than last 3 years – due to the cohort of children. • Progress Measures value added have risen for reading, writing and maths • Current Yr 5's will have boosters in maths and SPAG this year – they are a weak cohort. • The KPs were considered in light of this evaluation. • Governors considered "life without levels" which will make evaluation harder. They will need to understand new assessment procedures. • Governors commended AF on her presentation and format. 	
5.	25.	<p>Strategic Direction of School</p> <p>HT's report</p> <ul style="list-style-type: none"> • Governors commended the new format highlighting spiritual aspects at the front – Living the Mission. • <i>Governors queried whether SLT had any concerns regarding progress of the KPs.</i> The lesson study model has been deferred and the focus placed on mentoring. We are on track to meet our success criteria targets. Coaching has been valuable and teachers have welcomed this opportunity to share best practice. • Numbers of pupils in school are very good. • We have 86 on the SEN register needing various degrees of provision. • There will be an Exeter-wide RAISE online model put together and we will be able to benchmark against other local schools. • BASC is being discussed in January at a strategy meeting. Nursery provision in BASC needs to be carefully considered in terms of costing and staff. • Resigning staff are all offered exit interviews. None have taken up this offer yet. <p>Safeguarding update</p> <p>Information was shared by AH. All Governors were given a copy of the latest Keeping Children Safe in Education document including "Prevent" and FGM. Governors were asked to read and acknowledge by signing the front page. Prevent covers all extreme views in schools including in areas such as pro-hunting, Help for Heroes and cruelty to animals – all issues with a high profile in the South West.</p> <p>It was agreed that Prevent would go onto the HTR each half term. We will consider how we can raise the profile (through newsletters etc). There is a statutory requirement to report any incidents in school. Children must have a good understanding of</p>	<p>Q</p> <p>A: All</p> <p>A: AF</p>

		<p>what extremism is.</p> <p>Prevent and Sexual exploitation have also been added to the safeguarding update.</p> <p>LR suggested AH deliver anonymised case studies to T&L or FGB to help them gain an idea of SEN strategies that may be or have been put in place for children. It would give Governors a good understanding of a child's journey and the work undertaken to provide this and the costs involved. This will go to Spring 2 FGB.</p> <p>Progress of strategy working group</p> <ul style="list-style-type: none"> • We have gathered information from parents, governors and staff. • Parents highlighted the ethics and values of St Nicholas school. • Staff were highly commended. Parents consider this a lovely school. • Staff and Governors feedback included comments on many areas – and recognised good leadership. Two form entry was highlighted as an aim and also how to assess without levels in mixed classes. • Staff want St Nicholas to be an outstanding, trailblazing school – recognised within the community. • Split classes were discussed – the aim in the future could be to have single classes if the PAN is changed. • More money and better support from CAST were mooted. <p>The Working Party will now come up with a draft of next steps to come back to FGB.</p>	
6.	26.	<p>Governors</p> <ul style="list-style-type: none"> • GAP Update from previous meetings: <p>T&L LR gave a precis of the last meeting and indicated T&L priorities identified.</p> <p>RES There was an update by JS regarding the Nursery provision and the impact the low numbers are having on school income. The BASC is also losing money. Governors will consider both at a strategy meeting and look to provide good quality, wrap-around care with the appropriate number of staff and</p>	

		<p>resources.</p> <ul style="list-style-type: none"> • Receive reports from governors who have attended training <ul style="list-style-type: none"> • MJ attended data training (RAISE online).MJ to evaluate and send to AF. • ABo attended New Governor (Academies) training. <p>The impact of this training will be evaluated in 6 months.</p> <p>Governors Visits</p> <ul style="list-style-type: none"> • JW fed back from a Governor Learning Walk observing LS coaching, looking at outside area in EYFS and learning environments. • LR met with AH regarding SEN. There is an issue around staff capacity. Specific interventions are suffering as staff are needed to help children with social / emotional needs. This is an issue that needs to be looked at as priorities need to be considered when allocating staff. RES agendas need to allocate enough time for staffing and consideration. It will come back to FGB. JW and AF will also consider beforehand. • ABr reminded all Governors that all should sign the green book when visiting and provide a report of discussions and actions afterwards for distribution to all. 	A: JW/AF
7.	27.	<p>Governors Evaluation of RE SEF</p> <p>RE Section 48 inspection will be carried out on 26/27 January. They need to speak to RE and Chair of Governors.</p> <p>Governors will be e-mailed the areas of the SEF that they need to comment on. They were asked to contribute towards this by e-mail by 9th January.</p>	A: All
8.	28.	<p>St Joseph's</p> <p>St Joseph's have readvertised for a Head but the current arrangement may last until the end of the year. No significant detrimental impact has arisen in St Nicholas and WLT are driving forward improvement and progress.</p>	
9.	29.	<p>Governor's Newsletter to include:</p> <p>RAISE online Feedback on parental responses to questionnaire</p>	

		3 Key priorities AF Governor visits Paragraph to go to JW T&L LR RES LT	
10.	30.	Clerk's Update The clerk fed back some key updates for Governors	
11.	31.	Correspondance None received	
12.	32.	The Governors said goodbye and thank you to Julian who is stepping down as a Foundation Governor after 4 years.	
13.		Date of next meeting: Weds 10th February 6pm	

Jane Wardle
Chair

Ali Brocksom
Clerk

Date: