

Date	16 th October 2018	Time	6pm in School	
Governor Attendees				
Name	Type of Governor	Present	Apologies	
Angela Bosley	Foundation	Y		
Angela Folland	Headteacher	Y		
Frankie Phillips	Foundation	Y		
Mnsgr Harry Doyle	Foundation	N	Y	
Luke Robinson	Parent	Y		
Rachel Sparks	Foundation	N	Y	
Frances Dennehy	Foundation	Y		
Lucy Wills	Community	N		
Alex Hill	Community	Y		
Suzanne Pollard	Parent	Y		
Patricia Venn-Rees	Foundation	Y		
Other Attendees		Present	Apologies	
Ali Brocksom	Clerk to Governors	Y		

Agenda Ref	Minute Ref:	Item	Info Decision Question Action
1.	14.	The meeting opened with a prayer.	
2.	15.	Apologies & Declarations of Interest There were apologies from RS and HD and their absence was sanctioned. There were no declarations of interest.	
3.	16.	Agree any items of business to be discussed that are not on agenda None	
4.	17.	<p>Agreement of Part 1 & 2 minutes of meeting held 19th September 2018</p> <p>The minutes were agreed and signed.</p> <p>Actions b/f <u>CAST Outcomes [from T&L]</u> AF distributed and discussed a comparison of our predictions and outcomes against other CAST schools (discussed at T&L).</p> <p>The overall CAST data for schools meeting national average is low but following a Governor question AF advised that CAST have an aim for all schools to meet 80% attainment at KS2 with 100% making expected and 30% meeting more than expected progress.</p> <p>Governors queried the % SEN in other CAST schools. Our high % of SEN directly affects our ability for children to reach ARE or national averages. Data will be released next week that will provide</p>	<p>D</p> <p>Q</p> <p>Q</p>

		<p>further information on progress rates.</p> <ul style="list-style-type: none"> • <i>Consideration of a working party of Governors to meet with SLT to examine the SEF evidence.</i> <p>This will form part of a Governor visit for a group of Governors. It will be good preparation for Ofsted and a 'crib sheet' will be formulated after this visit for all Governors. This meeting will take place after the visit by MB w/c 19/11. AB will arrange the meeting via Doodlepoll.</p>	A: AB
5.	18.	<p>Level 2 safeguarding training delivered by AF AF delivered level 2 safeguarding training to all Governors.</p> <p>[FP left the meeting 6.45pm]</p> <p>Safeguarding report The part 2 safeguarding report was distributed, discussed and signed by LR.</p>	D
6.	19.	<p>SDP</p> <p>This has now been finalised.</p> <ul style="list-style-type: none"> • Catholic life of the school has been included including 3 new priorities – developing the prayer life of the school, high quality teaching and learning and developing the role of the new RE leader. • Leadership – Governance has now been added. MB will deliver training and complete a Governance review (minutes, speak to Governors etc) at 5pm on the 15th November. • Outcomes – AF has used the SEF to inform this item. <p>This SDP will be sent to CAST. There were no governor questions.</p> <p>Governor Visit Proposals</p> <ul style="list-style-type: none"> • Accurate Use of assessment (predictions & targets) • Verbal feedback pilot (AFL sheets & TA deployment) • Student Councils Visit (Spring term) • Maths Curriculum • Literacy Curriculum (including phonics) • Safeguarding (LW) • Catholic Life of the School (Spring Term) <p>AF will circulate dates and times for Governors to sign up.</p> <p><i>The meeting moved to part 2.</i></p>	A: AF
7.	20.	<p>GDPR</p> <p>AF updated the Governors on the recent actions taken for GDPR by AB.</p> <ul style="list-style-type: none"> • The portal is up to date with staff and suppliers. 	

		<ul style="list-style-type: none"> • A DPIA has been completed for confidential waste. We have very secure waste procedures now. • Keys have been provided for most cupboards in staff rooms to provide secure storage. • Staff have been reminded about responsibilities and information shared and posters have been put up. • We are likely to carry out an audit after half term. 	
8.	21.	<p>PCAST</p> <p><u>Update following CAST Briefings and Vision and Values consultation</u></p> <p>AF attended the V&V steering group, collating responses from schools and fed back to Governors.</p> <p><u>Consider set up of working group to establish the 'new' way of working.</u></p> <p>Governors will consult MB on the 15th and discuss new ways of working. AB will circulate minutes of FGB in other schools where they work without committees. Governors want a steer from CAST as to how they see this working.</p> <p>AF will draft an email with LR to MB advising how we wish to use the session.</p>	A: AF/LR
9.	22.	<p>CIC and Disadvantaged</p> <p>LW and AF will meet to finalise the PP plan and share with Governors.</p>	
10	23.	<p>Term Dates</p> <p>Agreement to proposals</p> <p>The proposals were examined as recommended by T&L. These were ratified by the FGB.</p>	D
11	24.	<p>Heads / Chairs items</p> <p>Matters arising since agenda distributed as identified at item 3</p> <p>None b/f.</p> <p>AF briefly fed back from the meeting she attended at CAST regarding the hospital proposals.</p>	
12	25.	<p>Communication with Parents</p> <p>AH will provide a short article for the newsletter this week to advise parents about the items discussed.</p>	A:AH
13	26.	<p>Correspondance Received</p> <p>AF will speak to LR and AH about an email received today.</p>	
14	27.	Meeting closed.	

		Next date 12/12 6pm	
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Luke Robinson
Chair

Ali Brocksom
Clerk

Date