



St Nicholas Catholic Primary School (Academy)
Part 1 Minutes of Local Governing Board

Date	7 th October 2019	Time	6pm in School
Governor Attendees			
Name	Type of Governor	Present	Apologies
Angela Bosley	Foundation	Y	
Angela Folland	Headteacher	Y	
Frankie Phillips	Foundation	Y	
Luke Robinson	Parent	Y	
Rachel Sparks	Foundation	Y	
Frances Dennehy	Foundation	Y	
Lucy Wills	Community	N	Y
Alex Hill	Community	Y	
Suzanne Pollard	Parent	Y	
Denise Sparkes	Staff	Y	
James Cookson	Foundation Governor	Y	
Other Attendees		Present	Apologies
Ali Brocksom	Clerk to Governors	Y	
Neil Maslen	ESM	Y	

Agenda Ref	Minute Ref:	Item	Info Decision Question Action
1	12.	Prayer	
2	13.	Safeguarding Training DS delivered safeguarding training, including the updates to KCSiE. Curriculum Training AF delivered curriculum training to Governors on the new inspection framework. AF will email out training notes to Governors and NM.	AF
3	14.	Apologies There were apologies from LW and her absence was sanctioned. Declarations of Interest for this meeting There were no declarations of interest.	D
4	15.	Agree any items of business to be discussed at end of meeting that are not on agenda None	
5	16.	Agreement of Part 1 & 2 minutes of 16/09/19 meeting including review of any actions Part 1 and Part 2 minutes were agreed.	D

		<p>Outstanding Actions:</p> <ul style="list-style-type: none"> The pupil survey is being considered by the School Council and will be rolled out after half term. It will be a future agenda item. SP is looking at timings to carry out case studies. 	
6	17.	<p>Leadership Report</p> <p>KR and AF have continued to have TLO meetings but in a different way, splitting maths and literacy.</p> <p>Literacy focus is in classrooms, monitoring the learning environment and impact of PWP.</p> <p>KW has started as the maths lead, carrying out lesson observations and finding out strengths and weaknesses. She has drawn up an action plan.</p> <p>NM reported that the leadership report format is being considered as much of the information may be produced through SIMs, straight to CAST. CAST are working with Scomis to produce this report. A verbal update can take place at the next meeting.</p> <p><i>The meeting moved to part 2.</i></p>	
8	18.	<p><u>Governor Reports from named leads:</u> <i>(Statutory Grants / HR / RE & Catholic Life / SEND / Safeguarding / H&S / Finance / Parents and the Community / Curriculum and Standards)</i></p> <p>AB fed back from the recent RE visits and the report has been shared. The Collective Worship policy was discussed and will also be shared. <i>[This is on Governorhub]</i>.</p> <p>Governors saw that good plans are in place (such as the new Children's Chaplains) to develop the Catholic life of the school. Governors suggested a visit takes place to the classrooms to observe prayers.</p> <p>LW (who is Catholic) will take on the RE lead role on her return from maternity leave.</p> <p>'Ten Ten' is a resource purchased by CAST to support us in delivering the new EPR curriculum. It includes a collective worship element. As a Catholic school we legally have to teach sex and relationship education. From September we have to teach about diversity and respecting differences. This will be taught from a Catholic perspective, using these new resources.</p> <p>We will continue to offer the parents workshops in summer term.</p>	

9	19.	<u>School policies</u> <ul style="list-style-type: none"> Play Policy – based on the OPAL proforma. Agreed <p>Consultation will soon take place with parents and children about changing the uniform to a bottle green polo top so that dirt does not show.</p> <p>The meeting moved to Part 2</p>	D
10	20.	<p>Matters arising since agenda distributed as identified at item 3</p> <p>There is a new company which has put in a planning application for housing for the land next door. The traffic on Ringswell Avenue may be lessened as there will be additional access roads. AF still needs to clarify whether the small square of land belongs to us so that we can purchase the outdoor classroom.</p> <p>There was a discussion about the continuing parking issues on Ringswell Avenue. A reminder will be added to the school newsletter to all parents.</p>	A: AF
11	21.	<p>Correspondance</p> <p>Any received since last meeting</p> <p>None</p>	
Date of next meeting: Weds 4th December 6pm			
<p>Outstanding Actions</p> <ul style="list-style-type: none"> Governors agreed to monitor [safeguarding and pupil conferencing] as Governors would like to understand children's views of behaviour more. There also must be a conversation about safeguarding resources. Governors suggested we carry out a pupil survey in the new school year. <i>The pupil survey is being considered by the School Council and will be rolled out after half term. It will be a future agenda item.</i> SP will to carry out some case studies to examine some individual children who have had irregular or changeable results and to find out why. SP is looking at timings to carry out case studies. AF still needs to clarify whether the small square of land belongs to us so that we can purchase the outdoor classroom. 			

Luke Robinson
Chair

Ali Brocksom
Clerk

Date