



St Nicholas Catholic Primary School (Academy)
Part 1 Minutes of Local Governing Board

Date	7th December 2022	Time	6pm in School
Governor Attendees			
Name	Type of Governor	Present	Apologies
Cathy Blatchford	Executive Headteacher	Y	
Kelli Reynolds	Head of School	Y	
Frankie Phillips	Foundation	N	Y
Fr Jonathan Stewart	Foundation	N	
Frances Dennehy	Foundation	N	Y
James Cookson	Foundation	Y	
Jemma Standen	Staff	Y	
Sarah Osbond	Parent	Y	
Other Attendees		Present	Apologies
Ali Brocksom	Clerk to Governors	Y	

Minutes Part 1		Decision
		Action
		Question
Housekeeping The Opening Prayer was led by CB Apologies and Confirmation of Quorum Apologies were received from FP which were sanctioned. JC stood in as Chair. Confidentiality Reminder AB reminded Governors of confidentiality requirements if the meeting moved to part 2. Declarations of Interest (for this meeting) There were none. Previous Meeting Minutes of Previous Meeting: 19 th October Autumn 1. These were signed Actions from previous meetings (none) Reports to Governors Head teacher Update <ul style="list-style-type: none"> HTR report was uploaded to Governorhub, excluding data as the data drop is on the 9/12. Analysis and moderation of the data is to take place before sharing with Governors. We have had an SIO visit and the notes will be shared at the next meeting. The last visit was positive and improvements were in evidence. Charlotte Targett (SIO) looked at the teaching of History which is moving forward and JS and SB were 		D

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<p>commended for their meeting with the SIO discussing their subjects. We are closer to 'good'.</p> <ul style="list-style-type: none"> • Catholic Life - a self evaluation was shared with Governors that was completed by CB and JS. Our Catholic life is in a very strong position as we have a school chaplain. We have a linked care home and will be visiting after Christmas. St Nicholas Day was a lovely day where children were very involved in collective worship. Teaching of RE is the main area for action - non Catholic teachers need more support to deliver RE. The diocese do offer regular training to support them. We are making RE accessible and ensuring the Come and See curriculum is meaningful to the children. KR and CB are currently leading RE together and have carried out a book scrutiny and will do more to ensure progression is in evidence. • Collective Worship - we have had training to support this in school and in classrooms. There will be monitoring next term. The Chaplain has been incredibly supportive to staff. We also have a very good relationship with our parish priests. • Context - New children are joining - we will have 8 new Nursery children in January. PP is at 15.6% which is still low. SEN is at 21% which is still above national. EHCP % is also above national. • Staffing changes - We have 3 vacancies and are interviewing next week for TAs and Thrive. SO queried the long term supply teacher and how this arrangement is working. We have extended this post to ensure continuity for the children. The teacher is involved in school life and part of the team. • Staff Absence was discussed. KR is having absence meetings with relevant staff to offer support. Supply is often hard to source at the last minute. • Quality of Teaching - We are focusing on quality teaching. We use teacher portfolios to update next steps. In Spring we will revisit the principles of teaching. • SO queried how the subject leads are doing? They have worked with teachers from other schools and seen best practice to use here. The history lead is enjoying a mastering history course and will revisit the flight path. PE lead (EC) has attended training and is shadowing another teacher. The Art lead (STC) met with a teacher at OLSP to look at the medium term plans which have since been quality assured. Subject Leaders are creating medium term outlines. The actual creation of the lesson is by the teacher and much more individual. SO asked if experts may come into school? Yes we are having visitors into school to enrich learning. Opportunities are being sought as well as trips planned. Yr 5 children have also had mental health ambassador training. • Staff are enjoying varied CPD opportunities. • In Spring term all staff will have professional development on sentences and their construction to improve children's understanding of what a sentence is. This will align with and support our toolkit. • Behaviour - we have had 2 fixed term exclusions for the same child. KR is supporting an EHCP appeal. • There have been 16 incidents of peer on peer abuse which we are monitoring and supporting the children to cope with relationships. We will check that staff are not using the bullying category on CPOMS when unnecessary. <p>Safeguarding Update</p> <ul style="list-style-type: none"> • 67 CP recorded incidents. We will also ensure that the CP category is being used correctly by staff as having analysed these incidents we feel another category would have been more appropriate. There are 2 families on CP in school. • 45 children's mental health incidents - many are due to anxiety 	<p>Q</p> <p>Q</p> <p>Q</p>
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<p>KR detailed the meetings she has attended since the last meeting.</p> <ul style="list-style-type: none"> • 9 children are on Early Help. Our new Family Support Worker has started to work with these families. • We have no allegations made against staff. Last week there was an incident which was concerning but has been dealt with and was reported to CAST etc. Our processes have been immediately changed. • 1 referral has been made to MASH and 2 online safety incidents reported on CPOMS. The teacher has discussed this with the parents and they are resolved. <p>SO asked our thoughts on these trends? KR advised she is very concerned about 2 families and feels social care are not supporting them quickly enough. She is constantly chasing and one family are being re-assessed. SO asked if Governors can support these children in any way? We have given school uniform and breakfast to children in need. All key staff are aware of what they need to know. KR's knowledge and experience has been recognised and she has been asked to support CAST schools with safeguarding reviews.</p> <ul style="list-style-type: none"> • Attendance - low but nationally there are so many illnesses around. Some families are persistently absent and we work with the EWO to support and monitor these. • Financial Planning - no concerns. The teacher pay award has not been agreed - union agreement is pending. • The Harmonisation process is taking place across CAST for Support Staff. • We would like to spend money on the school grounds and building but this is pending. • H&S - the condemned playground equipment is to be replaced or removed. • No formal complaints have been received. <p>[JS left 7.00]</p> <ul style="list-style-type: none"> • Wider work of the school -many activities have happened across Autumn term and these were listed in the HTR. <p>Reports from Governors</p> <p>Governors fed back from the recent learning walk on the Governor's Day.</p> <p><i>SO queried how often the displays are updated?</i> These are changed on a termly basis and will be completed in the first 2 weeks of term. They will be updated in January.</p> <p>SO reported back after meeting with the school council.</p> <ul style="list-style-type: none"> • The children enjoyed school and were confident about sharing opinions. Yr 2 were focused on SATS and tests and were concerned or anxious which we will monitor. • Children did not have a range of ideas of how to get themselves un-stuck despite all resources in the classroom. KR is working with staff to help them to support independent learning. • Homework was discussed and whether children enjoy it or find it useful. • School meals were discussed and that the children want the salad bar back. This will be considered. We also need to ensure there is no 'good' food and 'bad' food, just a good balance. • Children felt Powermaths was confusing. They felt some challenge questions were difficult and there was nowhere to work out problems. Children were aware if they 	<p>Q</p> <p>Q</p> <p>Q</p> <p>Q</p>
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<ul style="list-style-type: none"> were not meeting learning objectives but were not sure what to do. CB and KR will carry out more pupil conferencing to unpick this. <p>The Summer parent's survey was discussed - we only had 64 responses. We have addressed a number of the concerns already (such as extra curricular clubs) and are considering other issues and actions needed.</p> <p>Governance Updates</p> <p>Chair's Update</p> <p>Potential new Foundation Governors - we have one so far who is interested. We are awaiting the application form to be returned.</p> <p>Policies</p> <ul style="list-style-type: none"> STNCS Play Policy - this was adopted. <p>Whole CAST Policies issued for noting</p> <ul style="list-style-type: none"> None <p>Correspondence</p> <p>None has been received By Chair or Head</p> <p>Date of next meeting: 8th February 6pm in School</p>	CB/KR
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Chair

Clerk

Date

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