



**St Nicholas Catholic Primary School (Academy)**  
**Part 1 Minutes of Full Governor's Meeting**

Date	26 <sup>th</sup> March 2018	Time	6pm in School
Governor Attendees			
Name	Type of Governor	Present	Apologies
Angela Bosley	Foundation	Y 6.15	
Angela Folland	Headteacher	Y	
Frankie Phillips	Foundation	Y 6.35	
Mmsgnr Harry Doyle	Foundation	N	Y
Jane Wardle	Foundation	N	Y
Luke Robinson	Parent	Y	
Rachel Sparks	Foundation	Y	
Frances Dennehy	Foundation	Y	
Lucy Wills	Community	Y	
Alex Hill	Community	Y	
Suzanne Pollard	Parent	Y	
Patricia Venn-Rees	Foundation	Y	
Other Attendees		Present	Apologies
Ali Brocksom	Clerk to Governors	Y	

Agenda Ref	Minute Ref:	Detail	Info Decision Question Action
1	26.	Prayer	
2	27.	<b>Apologies &amp; Declarations of Interest</b> There were apologies from JW and no declarations of interest. ABo and FP had advised they would be late.	
3	28.	<b>Agree any items of business to be discussed that are not on agenda</b> None.	
4	29.	<b>Agreement of Part 1 &amp; 2 minutes of meeting held 7<sup>th</sup> February 2018</b> Agreed and signed with one small amendment.	<b>D</b>
5	30.	<b>Safeguarding Report (to be distributed at meeting and signed)</b> <ul style="list-style-type: none"> <li>The safeguarding report was distributed and discussed including bullying incidents (none) and lunchtime or external exclusions (none).</li> <li>One fixed term exclusion 'straddled' half term. The child involved will have an enhanced transition to High School.</li> <li>We have completed four Rights4children applications.</li> <li>We have had 5 MASH enquiries - the outcomes were detailed to Governors as a result of the L3 training AF attended.</li> <li>We have 3 Early Help cases and 3 Children in Need.</li> <li>AF has completed Level 3 CP training.</li> <li>DS has completed Domestic Abuse training.</li> </ul>	

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		<ul style="list-style-type: none"> <li>• LW (Safeguarding Governor) carried out a Safeguarding Governor visit and will check the SCR and staff questioning after Easter.</li> <li>• We are also looking at developing 'little and often' training for staff to supplement level 2 training delivered.</li> </ul>	
6	31.	<p><b>CiC and PP+</b>  <i>Focus on how CiC needs are being met, the progress of these children, and how any Pupil Premium Plus money is being spent.</i></p> <ul style="list-style-type: none"> <li>• PP strategy evidence (already discussed at T&amp;L) was distributed to Governors showing progress against all the success criteria. This rag-rated information was discussed in detail.</li> <li>• Governors thought this a very useful document.</li> </ul>	
7	32.	<p><b>School Development Plan via HTR</b></p> <ul style="list-style-type: none"> <li>• <u>School Context</u> <ul style="list-style-type: none"> <li>• This will be a standard part of the report giving the context of the school in numbers and will go into the context section of our SEF</li> <li>• It quantifies cohorts for each year group including SEN, gender, disadvantaged, complex needs etc.</li> </ul> </li> <li>• <u>Leadership and Management</u> <ul style="list-style-type: none"> <li>• There has been positive feedback from teachers about the new Teacher profiles which have enabled positive appraisal discussions to take place.</li> <li>• There has been more distributed leadership in the school to TLRs. The TLO meeting on Mondays allows SLT to still oversee maths and literacy and sustain improvements identified following Brad Murray's visit.</li> <li>• Over summer term we will concentrate on more proportionate coaching.</li> <li>• Governors will receive training on evaluation of the SEF and SIP. We will ask BM to deliver this next term.</li> <li>• Staffing for September is being considered while sustaining the savings needed. This is high priority.</li> </ul> </li> <li>• <u>Personal Development, Behaviour and Welfare</u> <ul style="list-style-type: none"> <li>• Our new Learning Values and the replacement arrangements for Duty Room have been circulated to parents.</li> <li>• Babcock Safeguarding review (Dec) actions are still being completed.</li> </ul> </li> <li>• <u>Teaching and Learning</u> <ul style="list-style-type: none"> <li>• In Summer KR and LW will evaluate the maths and literacy curriculum.</li> </ul> </li> <li>• <u>Outcomes</u> <ul style="list-style-type: none"> <li>• There is a known discrepancy between the PIRA/PUMA results and teacher assessment. This is being investigated.</li> <li>• In maths we filtered out the children with the largest</li> </ul> </li> </ul>	

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		<p>discrepancies and took out answers to questions about curriculum not already covered. Unfortunately this did not explain the discrepancy.</p> <ul style="list-style-type: none"> <li>• After much discussion about children accessing the tests it has been decided to use the 4 weeks after Easter for the Yr 6 'expected' group to concentrate on test questions. Every day there will also be a period of timed questions. We will do all we can in these 4 weeks for Yr 6 to ensure they understand the questions and can access them.</li> <li>• Accessibility arrangements have been carefully considered (readers / rooms etc.).</li> <li>• SATS will be made more 'normal' to all children.</li> <li>• Yrs 3 - 5 will continue with the curriculum but will also have short mini tests every week and their PIRA / PUMA tests will be monitored.</li> <li>• <i>Governors expressed concern that we are teaching to tests and off curriculum but it was agreed this was necessary.</i></li> <li>• <i>Governors queried how we will keep the children calm and not stressed?</i> We will model behaviour. KR will verbalise tests for them and talk through them and the process beforehand. If we normalise the tests there be less anxiety.</li> <li>• AF has already talked to the Yr 6 children as a group about the tests.</li> <li>• <i>Governors suggested we consider providing food and drinks and guided mindfulness sessions to help concentration.</i></li> <li>• We will also write to parents after Easter to involve them in the process.</li> </ul> <p>The meeting moved to part 2.</p>	Q
10	33.	<p><b>Governors</b></p> <p><u>Feedback from CAST Governor briefing</u></p> <ul style="list-style-type: none"> <li>• There were many comments from attendees about how lovely our school is.</li> <li>• There are financial changes that will be made. Powers will be removed from the school to control finances so that the main priority for all Governors is outcomes.</li> <li>• Governors would have liked more information about <b>how</b> CAST will achieve their aims.</li> <li>• There was information from Karen Cook about Governor visits and '<i>check and challenge</i>'. Governors thought it was reassuring that we already carry out many of the suggestions given.</li> <li>• AF will distribute notes for Governors sent to her by KC.</li> </ul> <p><u>Receive brief reports from committees linked to priorities of SDP:</u> T&amp;L</p>	A: AF

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		<ul style="list-style-type: none"> <li>• ABo fed back from the recent T&amp;L meeting.</li> </ul> <p>RES</p> <ul style="list-style-type: none"> <li>• LR fed back from the recent RES meeting.</li> </ul> <p>APW</p> <ul style="list-style-type: none"> <li>• FP fed back from the Admissions meeting.</li> </ul> <p><u>Governor visit feedback</u>  <u>Safeguarding</u>          LW fed back from her meeting following her safeguarding for Governors training. She will review the SCR at a later date and also obtain pupil feedback.</p> <ul style="list-style-type: none"> <li>• Policies should be interlinked.</li> <li>• Staff should be asked to look at scenarios and anonymised CPOMS entries to increase learning.</li> <li>• We are already holding useful weekly safeguarding meetings and maintaining safeguarding standards in AH's absence..</li> <li>• CPOMS is being used well.</li> </ul> <p><u>Governor training feedback</u>          None.</p>	
11	34.	<b>Matters arising since agenda distributed as identified at item 3</b> None	
12	35.	<b>Correspondance received</b> None	
		<b>Date of next meeting: 23<sup>rd</sup> May 6pm</b>	

Chair

Clerk

Date

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